



## Charity Policy of the International Women's Club of Tallinn

We regard charitable activities as an integral part of the Club's activities. As our resources are limited, we have decided to concentrate on supporting children and women in need within Estonia.

Based on the project applications and/or recommendations from our Charity Liaison, the Board drafts a proposal for the members which projects/charities to support. During the first General Meeting of the year the members of the Club decide which projects and/or charities will be supported that year.

The IWCT Board is allowed to distribute up to 10% of the annual charity distribution funds without the explicit approval of the General Assembly. The charity amount to one recipient by the Board without the explicit approval of the General Assembly is limited to € 750 in any calendar year.

### Selection Criteria:

The Club may agree to provide assistance to charitable and other non-profit organizations on a case-by-case basis according to the following criteria:

- Show that the project is sustainable after our support ends, or in the case of a onetime event, provides lasting experiences or results;
- Bi-partisan (non political);
- Not raising money for religious purposes, however they may be a religious organization;
- Not involved in any controversial activities or likely to expose the Club to criticism;
- Demonstrate that they have maintained up to date financial records and/or are financially sound;
- Organizations must be legally registered in Estonia.

The level of support provided will be in accordance with the business of the organization requesting support, the intended purpose of the funds and the organization's ability to capitalize on what we can offer.

We are open to cooperation with national and local authorities, non-commercial organizations and representatives of business communities who wish to run joint charitable programs. These must be in accordance with IWCT's principles and charity policy and be carried out under the conditions of an equal partnership. All the applicable legal and other regulations must likewise be observed.

### Projects supported:

- Priority is given to those projects which are aimed at improving children's and women's quality of life, which assist in giving them the skills and knowledge to become more independent and self-sufficient, to become better members of society;
- We prefer projects that are sustainable after our support ends and that provide assistance/results to the greatest amount of people possible per euro;
- We will also support activities; however these should provide a lasting experience or result (i.e. training courses, camp programs, etc.).
- In some cases, we will also support the purchase of items for organizations and institutions, if the purchase of these items improves quality of life and the item is useful for a long term. Any upkeep or maintenance costs will need to be borne by the recipient.



## Charity Policy of the International Women's Club of Tallinn (cont'd)

### Exclusions:

We will not fund charities or organizations to:

- Provide expeditions or adventure travel for single individuals;
- Fund advertising space;
- Restore, renovate or construct buildings;
- Support political causes;
- Sponsor sporting events;
- Promote religious ideas or views;
- Fund year-end deficits.

### Reporting:

We request that all recipients provide us with a report after the project is complete, accounting for the use of the funds and reporting on the results achieved. We cannot provide funds to recipients who will not provide us with such reporting.

**PLEASE NOTE:** Project funding applications should be sent to [board@iwct.ee](mailto:board@iwct.ee) using the application form, which can be downloaded from the [www.iwct.ee](http://www.iwct.ee) website, not later than 1 December of any year to be considered for support in the following year.